



Student Absence Learning Plan - Holiday

Student Absence Learning Plans are implemented to support the education of students who are absent from school for an extended period. Student Absence Learning Plans should be developed collaboratively by teachers, students and their parents.

Student Absence Learning Plan must be developed for:

- students who are planning extended absences from school, for example for a family holiday of more than 5 days
- students suspended for more than 3 days (refer to suspension guidelines for more information)
- students subject to an expulsion appeal process (refer to expulsion guidelines for more information).

It may also be useful to develop a Return to School Plan for students who have been absent from school for an extended period.

Student First & Last Name:		Year Level:
Reason for absence: Holiday (more than five days)		
First Day of Holiday:	Last Day of Holiday:	
Description of the educational program/activities, students are encouraged to:		
<ul style="list-style-type: none"> • Read a wide variety of literature (for example, maps, tourist brochures, take home books, cartoons, etc.) • Complete a daily travel journal (recount) that describes their holiday, ensuring that simple punctuation is included. • Draw a map of the accommodation (home, hotel, resort) and include areas such as the pool with labels, as part of the journal. • Practise mental maths so addition and multiplication number facts become automatic. 		
Outcomes for the student to achieve, students will:		
<ul style="list-style-type: none"> • Continue to value the importance of regular, sustained reading. • Recognise cultural differences and similarities when travelling to another country. • Will be able to quickly recall multiplication and addition number facts. 		
Resources the student may find useful: Browse reviews of sights and attractions such as https://www.tripadvisor.com.au/ and https://www.lonelyplanet.com/		
Agreed role of parents/carers in supporting the absence learning program, parents are encouraged to:		
<ul style="list-style-type: none"> • Immerse your child in the many opportunities available when you are away. <p>Travel is a wonderful opportunity to further oral language skills in relation to the differences between home and the place you are visiting.</p>		
Parent/Carer Name:		
Parent/Carer Phone Number:		
Parent/Carer Signature:		
Date Completed:		

Please email the completed form to lyndhurst.ps@education.vic.gov.au as soon as possible.

School Use Only

Classroom Teacher:	
Classroom Teacher Signature of Approval:	
Date Approved:	
Principal Class Nominee:	
Principal Class Signature:	